

Attorney: _____

Hours _____ x hourly rate _____ = \$ _____

AMOUNT CLAIMED THIS PAGE

Case No: _____

(Total dollar amount claimed for assistants should be included on the Expense Worksheet in the paralegal/legal assistant/law student column)

PARALEGAL/LEGAL ASSISTANT/LAW STUDENT WORKSHEET

Enter time in hours and tenths of hours

DATE OF SERVICE	BRIEF EXPLANATION OF SERVICES PROVIDED	a. Interviews & Conferences	b. Obtaining & Reviewing Records	c. Legal Research & Brief Writing	d. Travel Time	e. Investigative & Other Work
Total HOURS (this page only)						